

ERC Regular Meeting Minutes
Friday, October 21, 2011 – Upper A Conference Room – 2:00 pm

Present: Tonya Battles, Pam Ledford, Natallia Kaptur, Lisa Lehman, Patricia Burks-Jelks (Chair), Courtney Maricle (Secretary)

Group Discussion:

1. Welcome Lisa Lehman

Effective October 6, 2011 Lisa replaced Jack LeGeune as ERC member for the Building and Grounds Maintenance, Skilled Trades, Food Services, and Technical Services. She agreed to fulfill his term through December 2012. (Jack LeGeune resigned from the committee in October).

2. UTSI Family Picnic

The 2011 picnic was a success. Great food, great people, and great participation from everyone! Suggestions for 2012 are as follows: 1. people would like the rental time of the pontoon boat to be longer 2. Possibly a bigger boat for next time. The committee will research these suggestions before next year's picnic. Suggestions are welcome from faculty, staff, and students for next year's picnic.

3. UTSI Health Benefit Fair

The ERC committee held a benefit's fair Wednesday, October 19 in the UTSI Dining Hall. Participation from employees was good. There were representatives from BlueCross/BlueShield of TN, Cigna, and APS Healthcare. A local chiropractor and a massage therapist were on location to talk to our employees. The massage therapist gave free massages to participants. Discussions are under way to have another Benefits Fair held concurrently with Annual Enrollment, Flu Shot Clinic, and the Blood Mobile.

4. UTSI Tree Lighting Ceremony

The ERC Committee and Physical Plant will be setting up The Christmas Tree that will be displayed in the main lobby again this year. More details will follow in the coming weeks.

5. Christmas Family Luncheon

The annual Christmas luncheon will take place **Wednesday, December 7, 2011**. The ERC committee is working with Carole Thomas (Dining Hall Manager) regarding menu and details. More information will follow in the coming weeks.

6. Angel Tree and Food Baskets

This year the ERC will work with local charities to help ones who are less fortunate. More information will follow in the coming weeks.

7. Employee Relations Advisory Board

Pam Ledford attended the ERAB meeting September 29, 2011. The minutes from that meeting are linked here: [September 2011 ERAB Minutes](#)

Next Meeting:

Thursday, January 19, 2012

1:00 pm - Upper A Conference Room

Agenda items are due Monday, January 9, 2012 by close of business