

**The University of Tennessee Space Institute
Employee Relations Committee Meeting
July 9, 2012, 1:00 p.m. CST
Lower A Conference Room
Regular ERC Meeting**

Attendees:

ERC Committee Members - Chris Armstrong, Natallia Kaptur, Lisa Lehman, Courtney Maricle
Chairperson - Patricia Burks-Jelks, **Secretary** - Pam Ledford
SGA representatives – Jason King and James Rogers

1. **September 21st annual picnic planning continues.** If you would like to volunteer to assist on a committee, please contact an ERC or SGA member listed below.

- Door prize committee – Chris Armstrong & Lisa Lehman
- Food & Decorations committee – Courtney Maricle & Natallia Kaptur
- Games committee – James Rogers and Jason King

A Carnival Theme has been selected for this year and plans are to set it up in the parking lot above the pavilion. Whitt's will cater. SGA is funding the boat this year. A speed boat will be used instead of a pontoon boat. A Dessert Contest will be held with two chances to win
1) Best Tasting Homemade Dessert - 2) Random Drawing – store bought desserts included.
Plans are ongoing.

2. **If possible, could the university purchase more picnic/patio tables for A-Wing "Goethert" patio?** Plans are in the works to have new chairs and tables placed on the patio. ---- *Update* - Per Wes McMinn's email of July 11 to Faculty, Staff and Students, "Three round metal tables and 12 metal chairs are now located on the A wing patio."
3. **Employee Relations Advisory Board (ERAB) minutes** – Courtney Maricle attended the June 13, 2012 ERAB videoconference. Please visit the [ERAB website](#) to read the latest minutes and read minutes from previous meetings.
4. **Salary increases** – For regular full- and part-time employees, across-the-board increases are effective July 1, 2012 and will be paid in the July paychecks for twelve-month faculty and staff. Nine-month faculty will have an effective date of August 1, 2012. Watch for additional information concerning merit increases.

Next special called picnic meeting:

August 2, 2012, 1:00 pm, Lower A Conference room

Next regular meeting:

September, Date/Time TBA. Please submit agenda items for this meeting to your ERC representative no later than August 31, 2012.