

**The University of Tennessee Space Institute  
Employee Relations Committee Meeting  
September 7, 2012, 1:00 p.m. CST  
Lower A Conference Room  
Regular ERC Meeting**

**Attendees:**

**ERC Committee Members** - Chris Armstrong, Natallia Kaptur, Lisa Lehman, Courtney Maricle

**Chairperson** - Patricia Burks-Jelks, **Secretary** - Pam Ledford

- 1) **Dan Trentham, Team Leader of the UT Human Resources Call Center made a presentation to the ERC Committee on the UT HR Call Center.** Mr. Trentham relayed to the committee that the Call Center is there to assist employees and to support the HR offices on all the campuses with any needs they might have.
- 2) **Do we know the status of the elevator being installed in A wing?** Patricia Burks-Jelks checked with Wes McMinn of UTSI Facilities. This project was on the capital maintenance list but dropped off the priority list. The fire alarm system took precedence. Research will be done to see if ADA funds are available to install an elevator in A-wing.
- 3) **The rock wall behind A wing is crumbling. If possible, could we get it repaired or even replaced?** This project was on the priority maintenance list. However, since it was cosmetic, it dropped off the list.
- 4) **What is the cost of Vision Care coverage, beginning January 1?**  
*The State has negotiated a contract with EyeMed Vision Care. The new Vision Care coverage was offered during the insurance annual enrollment period (October 1 – November 1), [www.exemedvisioncare.com](http://www.exemedvisioncare.com) (SELECT network). Contact Pam Ledford in the UTSI HR office for more information regarding the vision plans. The cost is as follows:*

<b>Vision Care</b>	<b>Basic Plan</b>	<b>Expanded Plan</b>
Employee Only	3.27	5.73
Employee + Child(ren)	6.54	11.46
Employee + spouse	6.21	10.89
Employee + family	9.61	16.84

- 5) **If things such as insurance are going to be online, will we continue to have a local HR office?** All UT campuses maintain HR offices. The method of the insurance enrollment changed but HR will be here to provide assistance.
- 6) **Why are we not taking more advantage of tele-conferencing to save money/time versus traveling?** Some meetings can be teleconferenced. However, it depends on the type of meeting, the source, and the topic. Sometimes a face to face meeting is necessary in order to represent UTSI and attending is part of an employee's responsibilities.
- 7) **Further discussion of September 21<sup>st</sup> annual picnic.**

**Next regular meeting:**

November 27, 2012, 9:00 am, Lower A Conference Room. Please submit agenda items for this meeting to your ERC Representative no later than November 20, 2012.