

**The University of Tennessee Space Institute
Employee Relations Committee Meeting
November 15, 2013, 10:00 am CST
HR office C-106
Agenda Items**

Attendees:

ERC Committee Members: Barbara Birdsong, Laura Horton, Larry Ledford, Courtney Maricle

SGA Committee Members: Sabrina Hurlock

ERC Chairperson: Patricia Burks-Jelks, **Secretary:** Pam Ledford

1. **Holiday Luncheon plans** – Finalized plans for luncheon.
2. **Angel Tree plans** – Voted to support the Coffee County Foster Child Support Group this year.
3. **Food Basket plans** – Voted to support the Franklin County Good Samaritan this year.
4. **Is it possible to post “No guns on campus” signs at UTSI? Since we are in the woods, some people may think it is allowable to have guns on campus. Even though there are “Safety Zone No Hunting” signs placed around campus, some people may still not see them.**

Per Chris Armstrong, UTSI Safety Officer, UT has made a sign to be posted on all campuses stating the following:

“Weapons Prohibited” Felony. State Law prescribes a maximum penalty of six (6) years imprisonment and a fine not to exceed Three Thousand Dollars (\$3,000) for carrying weapons on school property. T.C.A. §39-17-1309; T.C.A. §39-17-1359.

These signs are currently posted at both UTSI entrances to inform individuals coming onto the campus.

In addition, employees are also governed by the UT Human Resources Policy 580 Code of Conduct which states the following is prohibited (12.a.), “Possession of firearms, explosives, or other dangerous materials on university property or during university activities, unless the employee is authorized either by university policy or law to carry firearms, explosives, and other dangerous materials and it is also necessary to do so in the course of employment (police officers, R.O.T.C. personnel, etc.).

5. **The UT ERAB meeting to be held December 11, 2013 was cancelled due to lack of agenda items.** Please visit the ERAB website to read the latest minutes and read minutes from previous meetings.

Next regular meeting:

Date: Wednesday, January 22, 2014

Time: 1:30 PM

Location: Human Resources office

Please submit agenda items for this meeting to your ERC Representative no later than January 13, 2014.